

GAASA New Season Scheduling Procedure (RR Web Scheduling)

Capture Prior Season History

Run **Print All Schedules** from left Admin group (Games/StandingsAll.php)

1. Print as .pdf (Chrome) 2. Copy/Paste to Excel

Run **Skit Toolbox->ReSchedules Log** (ReSchLog.aspx)

1. Print as .pdf (Chrome) 2. Copy/Paste to Excel (MS Edge, or Paste Spc. as Text)

Print **Skit Toolbox->Division Admin->Div Codes Maint** (divcodesupd.aspx)

Requires login from upper right Administration link.

Print **Divisions** from header links (teamsDCL.aspx)

Print **Field Maps** from header links (Fields/fieldi_maps.php)

Print **Clubs** from header links (ClubsReg.aspx)

Print **Club Schedules** for League (last item in pick list) from header links (Clubs/clubi_sch.php)

Print Team Mgmt, CC, TC, FC -> pdf from left Tool Box group

Print **Playoffs** from header links (upload/playoffs.pdf)

Export localhost, games, teams, teams_sch, ... as .sql files

DB Admin must do from admin control panel

UnloadTeamTable.php (download SKitData.mdb for legacy PC Tools)

Admin must do, Apostrophe causes error

Teams Declare Prep

Set Division Rounds for TD choices (>0 exposes to DD list for TD)

Run **Remove Schedules** from left Admin group (utilMySQL/clearTables.php)

- Clears games, resch, reschlog, , team_cnstr, field_cnstr
- Resets teams_sch declared field to N for all records

Run **Set Process Date Ranges** from left Admin group (utilmysql/adminseasonupdategrid.php)

RR Scheduler uses GD dates for season scheduling

Run **Upload** of News.html from left Admin group

Update Calendar Events code file (Includes/calEvents.php)

DB Admin must do

Open Teams Declare

Teams Declare Close

Update **Division Management** from left Admin group (Divisions/ div_mgt.php)

Set Rounds > 0 for active Divisions only

Run **Field Management** from left Admin group (Fields/field_mgt.php)

Run **User Management** from left Admin group (Users/user_mgt.php)

Add new users w. password of 2 character club code

Admin. => all; Reg. => TD, ReSch; Mgr. => Scores only

Run **Club Management** from left Admin group (Clubs/cl;ub_mgt.php)

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Schedule – RR Tool (.php)

Login to Club Admin. Account)

Confirm Game Dates and Blocked Dates are set properly (Set Process Date Ranges link)

Confirm Divisions have at least 4 Teams properly placed (Divisions Home link)

Confirm Declared Teams have playing Fields (Divisions Home link)

Confirm Field Constraints are logical (Field Management -> Constraints - any row)

Division Management -> (Edit Details for each Division):

Set Rounds to # games for each Division to be scheduled (usually 8)

Set scheduling Order (lowest first), first game # is set to orderX100

Confirm Game Length (includes interval)

Ignore Season Start/End – determined from season date ranges

Set Round Primary Game Days (e.g. Sunday, Wednesday)

Set weekend and weekday Early/Late game start times

Round Primary Dates are set to these Days

Round Alternate dates (-n, +n) are applied before/after these Primary dates

Overlaps can cause conflicts, e.g. Primary Sun -2 conflicts with Primary Fri

Teams, # Games, Playing Dates will be calculated by the system

Division Management -> New Schedule RR column (Schedule Division):

Tables of Dates used and Teams found will display first

Displays Round Primary Date table with increments to Alternate Dates

Proposed Game Schedule will be displayed

Click Save Original to save this schedule as proposed, or

Round data or Team data can be over-ridden, but not both

Change any Date to override it for that Round, then submit

Change any team order to control team pairing, then submit

Use Game # link of each game to call up the Grid and modify game details

Verify updates to Game data below

Click Save Modified Schedule to capture changed Schedule

Division Management -> (Schedule All Divisions link):

An expedited method to determine all Schedules in a single pass

View or Save the full set of Schedules as is

Note that all displays show interactive Scheduling proposals only

Use View Saved Schedules link to see any previously Saved Schedules

Delete any prior data for this Division before saving new schedule

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Schedule – RR Tool (.aspx) (Replaced by .php version – 2018F)

Select Division, Game Length, # Teams, #Games

Adjust game early and late start times (Game cannot start after Late time) per Day

A set of games between pairs of Teams will be played each Round

Divide # teams by 2 (round up) to determine set of game slots needed each Round

These games are scheduled by Rounds (not Dates)

The slot dropdowns allow games to be played on alternate dates to the Primary

Find 7 slots for each week end Round Date and 7 for week night date

First slot is for the Primary Round Date, specifying max. # games this Date

e.g. 4 games needed for an 8 team Division

3 following slots specify # games allowed for up to 3 subsequent days

Last 3 slots specify # games allowed for up to 3 preceding days

Slots processed left to right, Primary is first, then 3 following, then 3 prior

1 Round is needed for each set of games (even # Teams)

Div w. odd # Teams require extra Round(s) to comp for the Bye game each round

A primary date is selected for each Round in the calendar controls below

Select a primary Game Date for Round 1 (see above for Max. Game boxes this date)

The system will add 1 week to that date as a default for the remaining Rounds

Date boxes will be added, as needed, for Divisions w. Bye games

Override these dates as needed

One Date is required for each Round of Games, e.g. 8 Dates used for 8 Rounds

Extra Dates only used for Divisions w. byes (odd # of teams)

Bye Divisions: Teams < Games then 10 Rounds for 8 Games

Teams > Games then 9 Rounds for 8 Games

Slot examples:

Week End boxes align with each Saturday/Sunday Date selected below as follows:

Example (13 or 14 team division): 7 following: 0 0 1 prior: 2 0 0

For Round 01 (if Sun.) – play up to 7 games (7 or 8 teams) this Day (Sun.)

Then use following Wed. for up to 1 game

Then use prior day (Sat.) for up to 2 games

If conflict, use any non-zero slot ignoring maximum per slot

Week Night boxes align with each Monday-Friday Date selected below as follows:

Example (13 or 14 team division): 2 following: 0 3 2 prior: 0 0 0

For Round 02 (if Tues.) – play up to 2 games (3 or 4 teams) this Day (Tues.)

Then use Thur. for up to 3 games

Then use Fri. for up to 2 games

If conflict, use any non-zero slot ignoring maximum per slot

Select Coach for coach constraints (GAASA)

Select Home Field Only to force Home playing Field and a 50-50 H/A split

Set Game Number Seed, assure unique Game Numbers across Divisions

Run Calculate RR

Display this Division and check

Save this Division Schedule

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Referee Export Spread sheet

Locate RefGameImport.xlsx from last season

e.g see SchGAASA/RefExport folder

Copy to new season subfolder, e.g. subfolder 2017S

Locate GAASA or SL tab in the SS

Check current # Games vs. Prior Season

Less Games: remove extra leftover rows

More Games: Copy Q,R,S columns to each new row

Locate GAASARef or SLRef tab in the SS

Check current # Games vs. Prior Season

Less Games: remove extra leftover rows

More Games: Copy A-L columns to each new row

Select the Club Schedules link from top menu of website

Select League from Club DD of ReSchedules/ClSch.php

Copy/Paste all games to GAASA or SL tab columns A to L

Use Paste Special and select Text (only if paste not working)

Count # Games to determine # rows to highlight in SS

Leave headings' row; so start with row 2

Highlight columns A-L row 2 to receive data, other rows will follow

Use corresponding GAASARef or SLRef tab for Ref import

Update column A for current season designation before upload

Highlight col. 1 and Find/Replace e.g. GA17S with GA17F

Upload Tab 1 to GAASA, Tab 2 to SL Ref sites

Check proper load of Game Times, note Excel logic used (Sample below):

```
IF((SL!E2>=1300),LEFT((SL!E2-200),1)&":"&RIGHT(SL!E2,2)&"PM",  
IF((SL!E2<1000),LEFT((SL!E2),1)&":"&RIGHT(SL!E2,2)&"AM",  
IF((SL!E2<1200),LEFT(SL!E2,2)&":"&RIGHT(SL!E2,2)&"AM",  
(LEFT(SL!E2,2)&":"&RIGHT(SL!E2,2)&"PM"))))
```